

RESPONSIBILITIES OF STANDING COMMITTEES – Taken from the CCSS Standing Rules
Adopted on May 14, 1994 Revised September 12, 2004

Curriculum and Instruction Committee

- 1) Advise the Board of Directors of significant developments in curriculum and instruction that may require a response from the Council.
- 2) Advise the Board of Directors of possible strategies to promote the placement of high quality social studies education in the schools of California.
- 3) Encourage and promote participation of CCSS members who could serve on state bodies developing standards, frameworks, and other documents and programs involving social studies.
- 4) Encourage and promote participation of CCSS members on state bodies who could serve as evaluators of state documents and programs in social studies.
- 5) Act as a clearinghouse to provide California K-12 teachers with information, resources and support for implementing California history-social science standards-based instruction using the California history-social science framework as the guiding documents.

Diversity and Social Justice Committee

- 1) Keep issues of diversity and social justice alive in the classroom, the school community, and the curriculum.
- 2) Provide resources and best practices to help educators integrate diversity and social justice issues.
- 3) Plan and implement the History Day Award.
- 4) Maintain a presence at our annual conference to ensure that diversity and social justice issues are represented.

Governmental Relations Committee

- 1) Develop strategies and procedures for recommendation to the Board of Directors to influence public policy, promote social studies and enhance civic education.
- 2) Establish and monitor the role of a government relations coordinator; work with the Board of Directors to advise and assist the person carrying out these responsibilities.
- 3) Establish, enhance, maintain and support a method to disseminate legislative information to the CCSS membership.
- 4) Sponsor the Governmental Relations Breakfast during the annual meeting.
- 5) Select, in conjunction with local councils from the region of the annual meeting, the recipient of the governmental relations award to recognize public policy leadership in social studies education.

Membership and Outreach

- 1) Review membership procedures for CCSS.
- 2) Design and implement strategies for the recruitment and retention of members.
- 3) Monitor membership trends and local council membership.
- 4) Promote communications with other social studies organizations in the state.
- 5) Potential and current members will be informed of the benefits and privileges that membership in CCSS has to offer to professionals in the field of social studies education.
- 6) Coordinate and/or collaborate with local council leadership and/or other CCSS subcommittees to support efforts to increase membership and outreach.

Professional Standards and Awards

- 1) Advise the Board of Directors of significant developments in the preparation and working conditions of social studies teachers, which may require a response from the Council.
- 2) Advise the Board of Directors of possible strategies to enhance the recruitment and training of outstanding social studies teachers in California.
- 3) Identify and disseminate research pertinent to improving studies education.
- 4) Administer the CCSS Awards program in conformity to NCSS and to the process and conditions listed in the Standing Rules.
- 5) Make recommendations to the Board of Directors for the improvement of the Awards program.

Publications Committee

- 1) Delineate the distribution of responsibilities and information among the several publications of CCSS by means of the Publications Profiles.
- 2) Review and update the Publication Profiles.
- 3) Plan the production of occasional publications.
- 4) Advise the editors.
- 5) Develop and coordinate publications' policies.
- 6) Administer the ad revenue program.
- 7) Evaluate the effectiveness of publications within the Council membership.
- 8) Participate in the hiring process for new editors.



CCSS Committee Application Form

Name _____

Email _____ Evening Phone _____

I would like to serve on the following committee (check one):

- | | | |
|---|--|--|
| <input type="checkbox"/> Curriculum & Instruction | <input type="checkbox"/> Diversity & Social Justice | <input type="checkbox"/> Government Relations |
| <input type="checkbox"/> Membership | <input type="checkbox"/> Professional Standards & Awards | <input type="checkbox"/> Publications & Technology |

Check Position:

- Committee Chair Committee Vice Chair Core Member Member at Large

Briefly answer the following questions:

I am interested because...

I am qualified because...

Please return form to CCSS P.O. Box 9319, Chico, CA 95927-9319

Fax: 888-804-1662 Email: jw@ccss.org.

Application is due on or before April 22, 2011.